

Minutes of the campus meeting held on May 16th, 2006 at 9 am

Rafaela, Andrew Mason, Jan Morgan, Betsy Stout, Mickey Friedman, Betsy Taylor, Doreen Cooke, Julie Osherson, Kathy Lowe, Kay Flanagan

Alumni Hall is our new dining room: one white board and one corkboard will be put up at the entrance to the dining room. Conference hours will be held in a room off the dining hall.

Blake is our Billings and many other things—it has lots of workshop space—the coffee house will be held here (we can hang our artwork up in a classroom which we can lock when not in use). There is an auditorium and an atrium for meditation and space for yoga.

Manchester (cottage 5) is the only cottage we are using as dorm space.

Crossley Hall is the main dorm. The children's program will use first floor and basement (lots of bathroom space). Registration will take place here. The elevator in Crossley Hall does not work well in 90-degree heat so we should not use it unless we really need it. It will be reserved for those arriving and leaving with luggage—children will be asked not to use it unaccompanied. **A sign to this effect will be posted at the elevator.** We were told that people have been stuck in this elevator for some period of time.

There is a chapel, pool and gym.

Andrew discussed the place for setting up the labyrinth. Dorothy has chosen two possible sites: one is exposed-the other has to be checked out by Rafaela.

Mickey suggested we send out a general email suggesting people bring low chairs or pillows to sit on, as there will be no carpet or chairs in the space we will be using for conference hours.

Kids can go to the farm on a field trip or with adults. We could set up a time to visit with all the children.

There is a ping-pong table and pool table in Blake in the big common room. We have access to a small kitchen off the common room that can be locked up. There is an office area for the food. There is a hatch from the kitchen that we could use to serve food in the evening.

At 9 pm everything will be locked up except Blake and the dorms—we asked that the chapel stay unlocked until 11 for drumming, etc. and Rafaela agreed to arrange this.

The Tower lounge could be used for scrabble and other games. The lounge will have trash cans, extension cables, lamps, two long tables plus soft chairs, etc. as well as small coffee tables that we can move around.

Evaluations will take place on the second floor.

There are comfortable chairs in the atrium + small tables and lamps – there is access by elevator.

The Sunday morning brunch will be in Alumni hall (dining room) starting at 7:30 for coffee and tea; 9:30 for muffins and breads; 10 for bacon and eggs; at 11 serving will finish.

Registration: we will have 1 whiteboard for posting a large map of the campus, etc. and 2 tables, which should be enough with the big oak table in there.

Papers with Crossley duty room phone numbers were handed out. The Crossley duty phone number where we will set up our voicemail is 413-498-3149. For all emergencies we are to dial 8 (to get an outside line on the school phones) 911.

People can't get through to a live person after 7 pm on the regular phones but our number will work 24 hours a day. If we have a real problem after 7, we should contact Rafaela rather than security.

There is a water station at the entrance to the dining room with ice water. There are lots of drinking fountains around the buildings.

We will have a computer password.

Rafaela will arrange for us to have a golf cart.

Pool hours are: Sun 2-5 Mon to Fri 2-5 (2 guards) and laps 5 to 5 30 (1 guard).

Meal times will be the same as usual—Green Mountain coffee will be available from 7 am.

There will be a slim down snack menu for kids.

Outdoor meals – we'd like supper on Thursday and lunch on Tuesday.

Parking for the Roundtop evening: Rafaela will arrange with security for us to park on the field nearby—if it rains, we will cancel the trip.

We will investigate the cost of a bus to take us to Roundtop, but it will probably be too expensive. The Kuzmetkas bus company is the one used by the School.

Debbie needs to call the company she dealt with last year about a bed if she is coming this year.

Rafaela will do a walk through at 4 pm on Saturday with Doreen starting at Crossley- it should not take long as we are not using many buildings this year. Others can go with them.

Baby sitters: Marilyn Gabriel might be able to help with local contacts.

Peggy will provide Rafaela with the numbers of people coming early.

Fans will be provided in Blake meeting rooms.

Since no linens, pillows or blankets will be provided this year, Mickey thought we should send an email suggesting that those who fly in ask a local friend to bring linen for them. **Kathy will email this to the egroup.**

All the beds have new mattresses so there is no need for bed pads or boards.

There are kitchens on each floor of the dorm buildings.

Rafaela will see if there is an apartment free that Graceanna could use.

Graceanna's number and address for the next 2 weeks:
G Hawley, 28 Lockwood Lane, Boxford Mass
01921
978-887-0404

Greg has offered to drive her to Northfield if she would like this.

Meg Connor will not be attending the conference as Kenny has an injured leg, but she will come to do the family facilitators training on Sunday. Connie, and Sarah will also be there on Sunday. Connie will not be able to stay for the conference.

Lindsay and Caroline Jestin are willing to work with Sarah during the week.

The Northfield campus store will not be open in June. Rafaela will ask if it could be open one day or one afternoon with no expectation that anyone will come. Maple syrup and lavender are sold at the farm.

If we want to use any gym equipment (balls, bats, softball gloves, frisbees, 5 foot jump ropes etc.) we need to ask Rafaela to sign it out for us—she needs a list a week before. We should make one lump request and then we will look after it and lock it up each day. **Betsy Stout will ask Mark Rousseau, who is in charge of the afternoon sports program, to draw up a list.** There are nets at Thorndike. **Doreen will ask Allison if she would like any of this equipment.**

Ticks: we will put up a warning sign about ticks—there are tiny deer ticks in the long grass around the campus which can give you Lyme disease. Canadians have little knowledge of these ticks, so **Nurse Peggy will make a sign board with all the relevant info.**

The tie-dye session will take place on Wednesday afternoon on grass.

There is storage space in the basement of Moore cottage—last year the children's program equipment was left on the porch of the cottage instead of downstairs. **We need to make sure this does not happen this year.**

Mickey would like the Moody's own Bible for her conference hour. Rafaela will look into this.

Julie asked if we could renegotiate the timing of the week for next year—change it to the next week starting a day earlier from Saturday to Friday. Rafaela thought this might be possible. Summer school starts on July 1st so they would have only one day for the turnover, which is not much. She will pursue this option.

Silent auction (**Jan is in charge of finding someone—she needs to tell them they are in charge of the yard sale too**) Judi Blum is doing the children's auction. We

discussed where we could store the items. We could set up in Blake.

There is a photocopy machine in Holbrook. It has a pin number we could use— the cost is 2 cents per copy.

All buildings are handicap accessible except the upper floors of Manchester (cottage 5)

We will meet with the dining room manager, Carrie Quimby, at lunch and be given the menu. We will ask for hot oatmeal a couple of mornings during the week and make sure there is one cold cereal without sugar—we want the sign up for fish again. We requested a small space in a refrigerator for special diets—Rafaela will check this. Brown rice and stewed prunes will be provided. We can ask for ice. Bonnie Elmore may be the floor manager in the dining area and our contact. We suggested we do not have custom-made omelettes, as the wait time is too long.

The meeting adjourned for lunch.

Meeting continued at one.

Numbers registered so far

55 adults and 18 children

Talent Show Guidelines

Lindsay and Caroline are aware of their commitment to prepare these.

Jobs still to be filled:

Auction coordinator—Jan

Community Council chair— Babysitter coordinator—Julie

Community Living coordinator—Anne Benenson has agreed to coordinate in Crossley Hall. Jan will look after Manchester

Patty Atkins is doing evaluations

Allison is doing Rose in Winter

Sarah Denoncourt is doing Newcomers—Sam has offered to help with this when Sarah goes to the family facilitator training session. The executive will be available to take people on tours.

Grapevine—Peter will become involved

Conference Hour speakers:

Monday: Pit Pinegar and her daughter Bethany

Tuesday: John Runyon

Wednesday: Sarah Pirtle

Thursday: Kim MacClellan

Friday: Maeve, Emily and Mickey

Evening Activities

Kathy asked if we could switch Roundtop and the Coffee House around to suit Kim, and Maeve. We agreed to do this. Roundtop will be Wednesday and the Coffee House, Tuesday. The Solstice is Wednesday the 21st.

There will be music and dancing on Sunday, Wednesday and Friday (theme

dance—something that leaps.

T-Shirts

A number of designs were passed around and the group chose one showing a person leaping over a shape that looked like the curved surface of the world. It was decided to have men's long-sleeved and short-sleeved t-shirts and women's sleeveless shirts. We are also having hats but with no date so they can be sold next year too.

Registration

Betsy said that Rafaela will put up signs showing people where to register. **She will bring poster board and markers.**

Home Security Committee

Discussion around whether we needed this committee to continue. Andrew said that he has enjoyed the process. The meeting felt that it would be a good idea if Andrew pursued his connections with the school. **He agreed to do this.**

Mid-Atlantic Conference

Since this group is not having their own conference this year, **it was agreed that Peggy would phone Chambliss to see if the leadership would support an invitation to join us this year.**

The meeting adjourned at 2:30.